**ph.d. dissertation submission checklist**

**electronic filing**

**Submit materials to:**

Graduate Division

120 Aldrich Hall

Zot Code 3180

Grad@uci.edu

(949) 824-4611

**Submit materials to:**

**Graduate Division**

**120 Aldrich Hall**

**Zot Code 3180**

gd_horz_white

Students must submit **all** of the required documents listed below to the Graduate Division in order to complete the dissertation submission process.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Submission Date: | Quarter: |  | Year: |  |
| Name of Candidate: | Last: |  | First: |  |

**REQUIRED**

**Ph.D. Submission Checklist**

[**Ph.D. Form II/Signature Page Report on Final Examination for the Ph.D. Degree**](http://www.grad.uci.edu/forms/current-student/PhD_Form_II.doc): Serves as original signature page.

**Must be the original, signed in permanent ink**.

**Final e-mail confirmation from the Library Archives**

**Survey of Earned Doctorates completion confirmation e-mail**: Upon completing the survey, students are given the opportunity to enter up to two e-mail addresses to which a confirmation e-mail will be sent. In the second box, please enter [gradservices@rgs.uci.edu](mailto:gradservices@rgs.uci.edu) the first e-mail entered should be the students. The student will bring in the confirmation e-mail when submitting final degree paperwork.

<http://sed.norc.org/survey>

**UCI Ph.D. Exit Survey**:

<http://apps.grad.uci.edu/exitsurvey/>

**OPTIONAL**

[Degree Certification Request Form](http://www.grad.uci.edu/forms/current-student/Degree_Cert_letter.doc)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **For Graduate Division Use Only:** | |  | | | |
| **Dissertation packet submittal date:** | | | **/** **/** | |  |
| **Accepted by:** |  | | |  | |
| Graduate Division Staff Signature | | | | | |

**ENCOURAGED:** [Register your e-mail forwarding address](http://www.oit.uci.edu/email/alumni.html) Alumni can stay connected with UCI.